



**Oversight and Governance**

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## Chief Officer Appointments Panel

Wednesday 23 November 2022

10.00 am

Council House

**Members:**

Councillor Bingley, Chair

Councillor Drear, Vice-Chair

Councillors Mrs Aspinall, Evans OBE, Laing, Lugger and Mrs Pengelly.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**

Chief Executive

# Chief Officer Appointments Panel

## Agenda

### 1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

### 2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

### 3. Minutes (Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 21 October 2022.

### 4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

### 5. People Directorate - Senior Management Update: (To Follow)

### 6. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## Part II (Private Meeting)

## Agenda

### Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

### 7. Confidential Minutes (Pages 3 - 4)

The Panel will be asked to confirm the confidential minutes of the meeting held on 21 October 2022.

### 8. Recruitment of the Strategic Director for People: (To Follow)

## Chief Officer Appointments Panel

Friday 21 October 2022

### PRESENT:

Councillor Bingley, in the Chair.

Councillors Mrs Aspinall, Carlyle (substituting for Councillor Drear), Cresswell (substituting for Councillor Evans OBE), Laing, Luggier and Mrs Pengelly.

Also in attendance: Kim Brown (Service Director for HROD), Sharon Muldoon (Director for Children's Services) and Jake Metcalfe (Democratic Advisor).

The meeting started at 10:00 and finished at 11:00.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

24. **Declarations of Interest**

There were no declarations of interest.

25. **Minutes**

The Panel agreed the minutes of the meeting held on 30 September 2022.

26. **Chair's Urgent Business**

There were no declarations of interest.

27. **Recruitment of Permanent Service Director for Children, Young People and Families**

The Panel had previously agreed not to use an executive search agency to search for a permanent Service Director for Children, Young People and Families.

Following an external advertisement, two candidates were shortlisted. One candidate attended an Assessment Centre and would then progress to a Member panel interview today in part II (Private meeting).

The Panel agreed to note the report.

28. **Recruitment of Interim Service Director for Education, Participation and Skills**

Following the resignation of the current Service Director for Education, Participation and Skills, Members agreed that a search could commence for an interim and a permanent Service Director.

A search for interim candidates had secured a number of CVs, however these had not progressed. Several potential candidates had secured other roles whilst awaiting interviews by Plymouth City Council.

Members were advised that the recruitment process to the permanent position could take up to four to six months. The Director for Children's Services was ensuring adequate cover for the role pending recruitment concluding.

Members were advised that interim Chief Officers were currently interviewed by COAP. This sometimes created a delay in candidate's applications progressing.

The Service Director for Human Resources and Organisational Development was asked to confirm if changes could be made with the Monitoring Officer.

The Panel agreed to continue the recruitment process for the permanent position via an Executive Search agency.

29. **Exempt Business**

The Panel agreed to pass a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

30. **Confidential Minutes**

The Panel agreed the confidential minutes of the meeting held on 30 September 2022.

31. **Recruitment of Permanent Service Director for Children, Young People and Families**

The Service Director for HROD and Director for Children's Services presented the item to the Panel and advised that one candidate had been selected for interview for the permanent role of Service Director for Children, Young People and Families.

Following an interview with the candidate, the Panel agreed unanimously to the appointment of Jane Anstis to the permanent role of Service Director for Children, Young People and Families subject to Cabinet agreement and the necessary pre-employment checks.

32. **Recruitment of Interim Service Director for Education, Participation and Skills**

Members agreed to continue the recruitment process for the permanent position via an Executive Search agency.

The following relates to exempt or confidential matters (Para(s) 3 of Part 1, Schedule 12A of the Local Govt Act 1972). Any breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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